



Privacy Policy

Life Strategies Ltd. is committed to protecting your personal information. Our philosophy is to treat your personal information the way we'd like any other organization to treat ours.

Use of Information Collected

Personal information – such as name, address, phone number(s), email address – when provided to Life Strategies Ltd., will be used to keep you informed of professional development opportunities, workshops and educational opportunities as well as to provide invoices, receipts, or resource materials, and to process your requests. Information submitted in our courses or workshops will only be shared after receiving your signed permission, and you will be credited as the source. Feedback through workshop evaluations is collected anonymously and may be used to promote a similar workshop/learning opportunity.

We do not sell or share your personal information, unless required by law to release it. To be removed from our database at any time, please call 604.856.2386 or email info@lifestrategies.ca

Protecting the Security of Personal Information

Personal information is protected from unauthorized access and electronic security is in place. Credit card information is encrypted during transmission by use of Secure Sockets Layer (SSL) software.

Sensitive Information

Information shared in counselling/coaching sessions will be governed by the Code of Ethics of the Canadian Counselling and Psychotherapy Association (http://www.ccpa-accp.ca/documents/CodeofEthics_en_new.pdf)

Accuracy

We would like our information to be as accurate and up-to-date as possible and request that you keep us informed of any pertinent changes to your personal information. Contact info@lifestrategies.ca

Individual Access

Access to your personal information is available at any time upon request. Contact info@lifestrategies.ca

Concerns, Complaints, and Compliments

To register concerns, complaints, or compliments, contact us:

- By phone: (604) 856.2386
- By email: info@lifestrategies.ca
- By mail: Life Strategies Ltd. 26907 - 26 Ave, Aldergrove, BC V4W 4A4

Life Strategies will acknowledge all concerns and complaints within 48 hours of receipt, investigate them thoroughly, and take appropriate measures to correct improper information handling practices and procedures.

Links to Other Sites

Life Strategies website provides links to other sites in order to assist our clients. However, we cannot take responsibility for their content or privacy practices.

Changes to the Privacy Policy

Please periodically check our policy for changes.