

LearnOnline Course Schedule

Career Management Professional Program (CMPP)		
Start Date	End Date	Course
Fall 2017		
13-Sep-17	26-Sep-17	Career Development Foundations, Emerging Theories, and Models
20-Sep-17	03-Oct-17	Researching Workplace Trends, Career Information, and Employment Possibilities
27-Sep-17	10-Oct-17	Helping Skills to Facilitate Career Development
04-Oct-17	17-Oct-17	Group Facilitation Strategies for Career Programs
11-Oct-17	24-Oct-17	Career Coaching Skills
18-Oct-17	31-Oct-17	Work Search Essentials 1: Resumes, Cover Letters, and Career Portfolios
25-Oct-17	07-Nov-17	Understanding Diverse Clients
01-Nov-17	14-Nov-17	Work Search Essentials 2: Interview and Negotiation Strategies
08-Nov-17	21-Nov-17	Ethics for Career Practitioners
15-Nov-17	28-Nov-17	Developing Career Programs, Services, or Courses
22-Nov-17	05-Dec-17	Administering and Interpreting Career Assessments
Winter/Spring 2018		
10-Jan-18	23-Jan-18	Career Development Foundations, Emerging Theories, and Models
24-Jan-18	06-Feb-18	Helping Skills to Facilitate Career Development
07-Feb-18	20-Feb-18	Career Coaching Skills
21-Feb-18	06-Mar-18	Understanding Diverse Clients
07-Mar-18	20-Mar-18	Ethics for Career Practitioners
21-Mar-18	03-Apr-18	Administering and Interpreting Career Assessments
04-Apr-18	17-Apr-18	Researching Workplace Trends, Career Information, and Employment Possibilities
18-Apr-18	01-May-18	Work Search Essentials 1: Resumes, Cover Letters, and Career Portfolios
02-May-18	15-May-18	Work Search Essentials 2: Interview and Negotiation Strategies
16-May-18	29-May-18	Group Facilitation Strategies for Career Programs
30-May-18	12-Jun-18	Developing Career Programs, Services, or Courses
Fall 2018		
12-Sep-18	25-Sep-18	Career Development Foundations, Emerging Theories, and Models
19-Sep-18	02-Oct-18	Researching Workplace Trends, Career Information, and Employment Possibilities
26-Sep-18	09-Oct-18	Helping Skills to Facilitate Career Development
03-Oct-18	16-Oct-18	Group Facilitation Strategies for Career Programs
10-Oct-18	23-Oct-18	Career Coaching Skills
17-Oct-18	30-Oct-18	Work Search Essentials 1: Resumes, Cover Letters, and Career Portfolios
24-Oct-18	06-Nov-18	Understanding Diverse Clients
31-Oct-18	13-Nov-18	Work Search Essentials 2: Interview and Negotiation Strategies
07-Nov-18	20-Nov-18	Ethics for Career Practitioners
14-Nov-18	27-Nov-18	Developing Career Programs, Services, or Courses
21-Nov-18	04-Dec-18	Administering and Interpreting Career Assessments



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Certificate Programs		
Start Date	End Date	Course
Fall 2017		
13-Sep-17	03-Oct-17	CPE 510: Fundamentals of Psychometric Assessments
20-Sep-17	24-Oct-17	Job Developer*
25-Oct-17	14-Nov-17	CPE 521: Psychometric Assessments "B" Level
01-Nov-17	28-Nov-17	Case Manager
Winter/Spring 2018		
07-Feb-18	27-Feb-18	CPE 510: Fundamentals of Psychometric Assessments
07-Feb-18	13-Mar-18	Job Developer*
14-Mar-18	03-Apr-18	CPE 521: Psychometric Assessments "B" Level
04-Apr-18	01-May-18	Case Manager
Fall 2018		
12-Sep-18	02-Oct-18	CPE 510: Fundamentals of Psychometric Assessments
19-Sep-18	23-Oct-18	Job Developer*
24-Oct-18	13-Nov-18	CPE 521: Psychometric Assessments "B" Level
07-Nov-18	07-Dec-18	Case Manager

* Note: This course is scheduled over 5 weeks with 4 active weeks of learning and a 1-week reading break half way through the course

** Note: This course will only run if a minimum number of 8 students register



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